



Rosebank College, Five Dock, is a Good Samaritan, Benedictine, Catholic co-educational school that belongs to the community of ten schools across Australia called Good Samaritan Education (GSE).

It is committed to the successful integration of eLearning and innovative pedagogy across the Curriculum for Years 7 to 12. Rosebank College promotes an inclusive, welcoming environment for children and provides transparent, accountable, risk managed approaches to ensure child safeguarding.

French Language Assistant

Commencement Date: As soon as possible

Expressions of interest are now called for a part time French Language Assistant to provide support to French language students and teachers at Rosebank College. This is not a teaching position. The Assistant will work one-on-one, in small groups and/or with the class to improve the proficiency and accuracy in speaking, reading, writing and listening. The Assistant will also provide support to the Languages teachers with teaching resources, extension activities and error analysis.

Key criteria:

- Native-level speaker of French
- Experience tutoring and/or teaching students preferred
- A relevant University degree (completed or ongoing study)
- Ability to demonstrate a high level of ICT skills
- Work effectively within a team environment to support the Catholic ethos and learning culture of the College
- Ability to demonstrate an understanding of current child safe principles

Closing date: Friday, 7 August 2020 (3pm)

Applications must include a Cover Letter and Resume including at least 3 contactable referees and be posted or emailed to: The Principal, Rosebank College - 1a Harris Rd, Five Dock NSW 2046 / recruitment@rosebank.nsw.edu.au

For further information about Rosebank College and a full role description, visit our website: www.rosebank.nsw.edu.au

NB: Shortlisted applicants will be required to provide the College with their NSW Working With Children Check number in order to be eligible for this position



ROLE DESCRIPTION

LANGUAGE ASSISTANT

Context

Rosebank College, Five Dock, is a Good Samaritan, Benedictine, Catholic co-educational school committed to the successful integration of eLearning and innovative pedagogy across the Curriculum for Years 7 to 12.

Rosebank College belongs to the community of ten schools across Australia called Good Samaritan Education (GSE). Established in 2011 by the Sisters of the Good Samaritan, GSE schools offer quality Catholic education in the Good Samaritan Benedictine tradition. Rosebank is guided by the Good Samaritan Philosophy of Education and shaped by its commitment to the values of our spiritual tradition, including stewardship, mutuality, prayer, hospitality, humility, discernment, justice and peace. The College is committed to developing students who will engage with today's world as grounded, hope-filled young people who are equipped to lead wisely, to listen deeply and to treat their neighbour and their environment with justice, love and the compassion of Christ.

Rosebank College is incorporated and governed locally by a Board of Directors which are accountable through the Company Members to GSE.

Core Role Purpose & Accountability

Language Assistants are responsible to the Languages Coordinator and work closely with the members of Languages Department, particularly those teachers of the target language. They are to assist the senior and junior language students with developing their oral and writing skills, working with students in allocated lessons or outside of timetabled lessons. (eg lunch time, before/after school, lunch time or during study lessons). The Language Assistant is to provide detailed feedback on the student's written work and assist them in developing an accurate knowledge of the grammar. They are also to assist teachers during lessons with the Year 7 to 10 classes.

Role Responsibilities

Specific responsibilities of the Language Assistants include:

Providing Spiritual and Religious Leadership

- Support the Catholic and Benedictine ethos of the College in all interactions with staff and students.
- Where applicable support and attend the school's liturgical experiences and opportunities for community celebrations.

Developing the College Learning Community

1. Providing Oral and Writing Instruction to Senior Language Students

- Meeting once a week with senior students to practice speaking
- Using the textbooks and other resources to ensure senior students are becoming familiar with the relevant vocabulary and grammar and how to use it in a conversation
- Instructing students on how to develop coherent and sophisticated responses to questions on the syllabus topics
- Providing written and oral guidance on how to improve their written responses
- Providing oral and written instruction on how to use the grammar correctly

2. Providing support in the junior classrooms

- Supporting the teacher in the classroom, by checking students' work during the lesson, assisting in answering students' questions, providing some instruction to the students on language and culture, and so on.
- Assisting in the development of teaching resources: worksheets, PowerPoints, Kahoots, Quizlets, etc
- Assisting in the teaching of lessons

3. Providing support in other College events

- When excursions/incursions are held, the assistant is to provide support to the teacher(s) throughout the course of the event
- When performances are being rehearsed, the assistant is to provide support to the teacher(s)
- When the College is running other events that may benefit from native speaker assistance, the assistant is to provide support
- If the assistant is interested in co-curricular activities, the assistant can choose to become involved

Providing Innovative Leadership

- Develop a range of interactive and engaging resources for students using digital technology
- Suggest authentic learning experiences to support student learning and assessment.

Facilitating Quality Relationships

- Develop a good rapport with the students, particularly the senior students, showing interest in their personal world.
- Develop collegial relationships within the Languages Department and beyond
- Respond positively to constructive feedback.

Providing Organisational Leadership

- Complete designated tasks in a timely fashion.
- Follow up on students' learning needs when appropriate.
- Attend Learning Progress Meetings where appropriate.
- Skilled in Microsoft and Google software and digitally store all created resources in the Department's electronic drive (Shared Drive).

Key Criteria

- Native-level speaker
- Experience tutoring and/or teaching students preferred
- A relevant University degree (completed or ongoing study)
- Ability to demonstrate a high level of ICT skills
- Work effectively within a team environment to support the Catholic ethos and learning culture of the College

- Ability to demonstrate an understanding of current child safe principles

The College may vary this Position Description, in response to the changing needs of the organisation.

ROSEBANK COLLEGE MISSION STATEMENT

As a Good Samaritan, Benedictine, Catholic, co-educational secondary school, Rosebank College provides an environment for young women and young men that encourages a love of learning. We promote a balance between the spiritual, intellectual, physical and social development of the individual. Following the Gospel example of the Good Samaritan and in the spirit of the Rule of St. Benedict, we encourage a love of Christ, stewardship, hospitality, compassion and service to each other and the wider community.

We acknowledge the primary role of our families and welcome opportunities to work in partnership with them. As a Catholic community in a multicultural environment we are challenged to give strong witness to our role as advocates of justice.

Rosebank College promotes an inclusive, welcoming environment for children and provides transparent, accountable risk-based approaches to ensure child safeguarding.

OUR VISION

Rosebank College is a Good Samaritan, Benedictine, Catholic, co-educational secondary school that continues in the tradition of the Sisters of the Good Samaritan and belongs to the community of ten schools across Australia called Good Samaritan Education (GSE). The College offers families in the Inner West a unique learning environment. The vision for Rosebank College is that it is known as a place of academic excellence, in which students are both supported and challenged. We strive to be a flexible and inclusive learning community, which reaches out to others in prayer, practice and perspective. Our aim is for Rosebank to maintain its proud traditions and to respond critically and intelligently to our changing world and its demands. We envision Rosebank as the school of choice for both staff and students; where they are engaged fully in their learning and use it to make a difference in their world.

Updated: July 2020