



Rosebank is a Good Samaritan Independent Secondary Catholic College in the Benedictine tradition. The co-educational College enjoys the successful integration of e-Learning and innovative pedagogy across the curriculum.

Applications are invited from people with a passion and flair to fill the following position. The College now seeks to fill a part-time position:

TEACHER'S AIDE
(DIVERSE LEARNING SUPPORT)

Part Time (0.4 FTE)

Commencing: Term I 2019

The key criteria for this position are the ability to:

- Support students with additional learning needs in class and small groups
- Assist in the development of simplified tasks for students with learning needs
- Use ICT to communicate and support students via our online Learning Management System
- Work effectively and cohesively within the Diverse Learning KLA
- The capacity and desire to work effectively with young people to develop successful study habits
- Excellent communication and interpersonal skills
- Support of the Catholic ethos and learning culture of the College

Closing date: 9am, Thursday, 6 December 2019

A full role description and further information about Rosebank College is available on our website: www.rosebank.nsw.edu.au

NB: Shortlisted applicants will be required to provide the College with their NSW Working With Children Check number in order to be eligible for this position.

Applications must include a Cover Letter, full Resume and 3 contactable references -
Posted or emailed to:

The Principal: principal@rosebank.nsw.edu.au /
1a Harris Rd, Five Dock NSW 2046
Tel: 9713 3119

Teacher's Aide

Core Role Purpose and Accountability

Teacher's Aides work as part of the Diverse Learning Department and are directly responsible to the Coordinator of Diverse Learning. The core purpose of this role is to provide specified Diverse Learning to identified students.

Role Responsibilities

Specific responsibilities of the Teacher's Aide include:

Providing Professional and High Quality Support Services in the Diverse Learning Department

- Implementing programs and adjustments prepared by the class teacher for Diverse Learning students, either in the classroom or through a withdrawal situation;
- Assisting Diverse Learning students with breaking down and understanding assessment tasks, including collation of resources necessary for the task;
- Implementing programs as decided by the Coordinator of Diverse Learning to improve students' skills in a withdrawal situation (e.g. literacy, numeracy);
- Working with high support needs students to gain essential living skills;
- Assisting students on Life Skills programs of study;
- Assisting the Diverse Learning Staff with administrative duties such as typing, filing, photocopying, preparation of teaching/resource material, applications for special provisions, student progress logs;
- Acting as readers and/or writers for students with disabilities in examination situations;
- Assisting with identification of student needs through testing processes, as guided by the Coordinator of Diverse Learning;
- Accompanying students with disabilities on excursions if required;
- Attending briefings/meetings as set by the Coordinator of Diverse Learning;
- Developing positive working relationships with Diverse Learning students;
- Liaising with class teachers and Diverse Learning Teachers regarding student progress.

Contributing to the Implementation of the College's Vision and Mission and the Building of the College Community in the Tradition of the Good Samaritan

- Developing harmonious relationships with staff and students via daily interactions;
- Upholding the Benedictine value of service to others in community;
- Providing a standard of service which will support the realisation of the College's Vision and Mission.
- Attending College liturgical celebrations as required

Contributing to the Service and Professionalism of the College Support Staff Team

- Participating in support staff meetings;
- Demonstrating flexibility and team work by taking on other roles and tasks within the support staff team as needed from time to time;
- Supporting the College priorities to achieve a positive and nurturing learning community for students and staff
- Be committed to ongoing personal planning and professional development to enhance the level of service presented

Other duties as required by the Principal or his/her delegate.