



Rosebank is a Good Samaritan Independent Secondary Catholic College in the Benedictine tradition, committed to the successful integration of e-learning and innovative pedagogy across the Curriculum.

Applications are invited from people with a passion and flair for supporting and enhancing student wellbeing for the following part time (2 days per week) position:

## **College Counsellor / Psychologist**

**Commencing: Term 1, 2019**

The key criteria for this position are:

- The ability to work effectively and cohesively with staff and students as a member of the Pastoral Leadership team
- Knowledge and skills in approaches to adolescent development including mental health assessment and interventions
- A strong duty of care for young people and a commitment to providing confidential and evidence-based service
- Excellent communication and interpersonal skills
- Support of the Catholic ethos and learning culture of the College

Desirable criteria:

- The ability to deliver wellbeing interventions, programs and staff professional development in the educational and psycho-social development and mental health of young people
- The ability to deliver mental health literacy education and prevention programs

**Closing date for applications: 9am Monday, 26 November 2018**

For further information and a role description visit our website:

[www.rosebank.nsw.edu.au](http://www.rosebank.nsw.edu.au)

Applications may be posted or emailed to:

The Principal, Rosebank College  
1a Harris Rd, Five Dock NSW 2046 /  
[principal@rosebank.nsw.edu.au](mailto:principal@rosebank.nsw.edu.au)

The successful applicants will be subject to Employment Screening under the Child Protection Legislation.

## **Counsellor / Psychologist**

### **Core Role Purpose and Accountability**

The role of the College Counsellor is to support and advise students in dealing with the various dimensions of adolescence, school and family life, and where necessary to refer students and their families to other support agencies. The Counsellor reports directly to the Dean of Pastoral Care and is a member of the Pastoral Leadership Team, providing this group with advice and information on professional matters regarding student welfare and supporting their work in the just and compassionate management of student wellbeing.

### **Role Responsibilities**

The specific responsibilities of the Counsellor / Psychologist include:

#### ***Contributing to the Implementation of the College's Vision and Mission***

- Addressing perspectives which are consistent with the Catholic ethos of the College;
- Participating in and supporting the wider life of the College by involvement in events such as Carnivals and Picnic Days.

#### ***Supporting the Development of the College as a Faith Community***

- Developing harmonious relationships with staff and students via professional daily interactions;
- Upholding the Benedictine value of service to others in community;
- Attending College liturgical celebrations as required.

#### ***Providing Professional and High Quality Pastoral Care of Students***

- Adhering to the mandatory procedures for notification regarding Child Protection matters
- Providing appropriate counselling and/or psychological intervention, education and assessment which aims to improve the educational achievement and the social and emotional development of the student;
- Providing a service to students which conforms to professional standards regarding confidentiality and ethics;
- Maintaining professional currency with issues and research in adolescent and family welfare;
- Maintaining student records which conform to professional standards;
- Working with Diverse Learning staff to develop and implement plans to support students with emotional or behavioural difficulties;
- Providing referrals to students and their families as required;
- In all of the above and other matters, striving to support the principles and standards identified for the Delivery of School Psychological Services, The Australian Psychological Society Ltd 2000.

#### ***Contributing to the Professionalism of the Pastoral Care Leadership Team***

- Participating in Pastoral Leadership Team meetings by sharing relevant information and advice on general student wellbeing issues;
- Supporting and collaborating with the Pastoral Leadership Team by providing resources and participating in the development of programs for the active promotion of student wellbeing;

- Providing reports each term which outline (in non-identifying terms) the numbers of students seen and general trends in the concerns presented;
- Maintaining clear and timely communication as required, and adhering to College procedures for referral, access and notification;
- Providing supervision for Psychology interns.

### **General Procedures for Referral, Access and Notification**

Students may access the Counsellor in several ways:

- Direct self-referral and appointment via email, direct to the Counsellor;
- Informal referral from a staff member. A teacher who believes that a student may benefit from speaking with the Counsellor may suggest to the student that s/he makes an appointment. As the Pastoral Coordinator is the focal point for all pastoral matters relating to students in their cohort, the referring teacher should inform the Coordinator that they have made this recommendation. Similarly the teacher should inform the Counsellor that an informal referral has been made to give the Counsellor some background information. At this stage the referral is a voluntary matter for the student;
- Students who are at Level 1 of the Student Management System will be informally referred to the Counsellor by their Pastoral Coordinator;
- Students who are at Level 2 of the Student Management System will, as a part of the process of the restoration of their place in the community, be required to seek the assistance of the Counsellor in developing appropriate personal strategies;
- Upon making an appointment, the Counsellor will note in the student's diary the date and time of the appointment. Students need to report to their class teacher at the beginning of the period and show them this information;
- Senior students will be encouraged to access the Counsellor during their study periods;
- At his/her discretion, the Counsellor will refer students and their carers to other agencies if further resources (e.g. time, specific expertise) are required;
- At the end of each term the Counsellor will prepare a summary of their work for the term, identifying for each year group the:
  - Number of students seen once only;
  - Number of students seen more than once;
  - Number and nature of outside referrals made;
  - General nature of concerns presented.

Other duties as required by the Principal or his/her delegate.