Letter to Parents

October 2013

Dear Parents/Guardians

I am writing to introduce myself and to extend a warm welcome to our new students and their families. As Year 7 Pastoral Care Coordinator I look forward to our Year 7 2014 Orientation Day, which will be held on Tuesday, 12 November 2013, beginning at 8.35am in the Benedict Hall. This proves to be a significant day for our new students as it gives them an opportunity to meet other students and staff and to explore the College facilities. To assist with the demands of a very busy schedule we would like the students to begin the orientation program at 8.45 a.m. There will be an opportunity to meet the staff and other families at the conclusion of the day.

The students should wear their current school uniform. A BBQ lunch will be provided by the College but students will need to bring their own morning tea. Canteen facilities will not be available. Students should also bring a small pencil case with some writing materials.

The Year 7 Pastoral Care Team and I have devised a program for the students which will give them a general understanding of how the College is organised. The girls and boys will be divided into groups for the day and will spend some time getting to know one another and becoming familiar with the running of a typical school day.

All students in Year 7 will participate in the Peer Support Program during the first semester of 2014. As we would like to begin building this relationship between the younger students and the 2014 Year 10 leaders as soon as possible, the Peer Support leaders will escort the boys and girls on a tour of the College and assist with some of the activities planned for the Year Six students. The students will also have their photographs taken so that their ID cards will be ready for their first day of school. This means they will also have funds available for our cashless Canteen.

To assist with the planning for next year a number of other sessions have been organised. Firstly, under the direction of Mr Iain Hoy, the students will be guided in their selection of musical instruments for the 2014 College Instrumental Program. Secondly, students will be asked to complete some reading exercises. These
activities will be directed by Mr Matthew White and will assist the staff in getting to know the students. Students will also meet with Mr Anthony Taylor who will outline the 2014 Cocurricular Program.

On the day, each student will receive a Rosebank College Folder which will include a number of important documents.

- The Year 7 Handbook contains a comprehensive guide to the various dimensions of the College. Including information about administration, curriculum, pastoral care, uniform and transport.
- Transport Application Forms for bus and train passes
- College Uniform Price List and dates for fittings and collection. Students are required to have a regulation College bag and sports bags for carrying PE/Art/Technology/Drama equipment and these will be available from the Uniform shop.
- The College Instrumental Program – Confirmation of Choice Form
- The 2014 Cocurricular Program - information

The pack also contains a copy of the Family Data Details Form which contains the contact details you have previously provided the College. Please check this information and make any necessary corrections. This will assist to ensure that our records are correct at the start of the new school year.

It is essential that you return to the College the reply slips and forms associated with the above documents by Monday 18 November 2013. An envelope is provided to assist you in meeting this important time frame.

A stationery pack which will contain all the stationery needs for a student entering Year 7 at Rosebank College is compulsory and will be available when you collect your child’s uniform. Our comparative pricing of the items has ensured that there is a significant cost savings because of the bulk purchase made by the College.

The day concludes when we gather for a Liturgy. The boys and girls are invited to join in prayer and to think about what gifts and talents they will share with each other and the College community over the next year. We expect that the Liturgy will begin at 2.50 pm. Please feel free to join us in Benedict Hall. The Year 6 students will be dismissed from the Front Lawn at 3.20pm. Coffee and tea will available if you are free to linger for a little while.

As Pastoral Care Coordinator for the Year 7 students my primary responsibility at the College is the welfare of your child. Starting secondary school means new friends, a new curriculum, new travelling arrangements, changing feelings and new experiences. It can be both an exciting and demanding time for the young boys
and girls as well as for their families. Please do not hesitate to contact me at the College if you have any concerns about your child’s welfare.

School resumes on Thursday 31 January 2014. I would also like to take this opportunity to mention one other important date for 2014 and to extend to you a warm invitation to join us on Friday 16 February for “Under the Fig” hosted by the Rosebank Parents and Friends Association. This always proves to be a very successful evening.

If your child is unable to attend it is essential that you contact the College Registrar, Mrs Henderson on 9713 3100. Please note that this is an important day in your child’s transition to secondary schooling. As a waiting list exists for places in the Year 7 cohort, non communication with the College may place your child’s position at the College in jeopardy.

I look forward to meeting you on Orientation Day and to working with you in the education of your child.

Yours sincerely

Maria Mollace
Mrs Maria Mollace
Year 7 Pastoral Care Coordinator

Mr Paul Hardwick
Dean of Pastoral Care